

Privacy Statement

Sayfa Systems considers the guarding of customer and partner privacy as of the utmost importance. We are committed to preserving your privacy and we fully recognise the need for appropriate protection and management of any personally identifiable information you share with us.

Sayfa Systems only collects such information as is necessary to conduct business with customers, partners and suppliers. Sayfa Systems only uses personal or business information in order to:

- provide better customer service
- perform authorised financial transactions with customers, partners or suppliers
- operate our business as it pertains to customers, partners and suppliers
- keep customers and partners informed about Sayfa Systems products and services

Doing business together

Sayfa Systems uses the information supplied to assist in doing business together. This includes product and service promotion, order fulfilment, customer support and for secure access to the Sayfa Systems website. Two examples are noted below:

- Sayfa Systems needs to be able to contact customers and partners with regard to product upgrades and new products, new services and special offers. Customers may notify Sayfa at any time if they wish not to receive any marketing communications from Sayfa Systems.
- When ordering products and services, customers must provide contact information (eg name, delivery address) and financial information (eg credit-card number and expiration date). This information is used solely to fulfil customers order and invoice customers. This contact information is also used to get in touch with customers to resolve any order processing issues.

From time to time, you may receive information from Sayfa Systems in our general course of business. You can elect to not receive this information at any time. Your email address will not be added to any external mailing list or provided to any other third party unless we are required to do so by law.

The Sayfa Systems web site may contain links to other websites. Whilst Sayfa Systems makes a conscious effort to link only to sites that share respect for privacy, Sayfa Systems cannot take responsibility for the content or privacy practices adopted by such sites. The inclusion of any links does not necessarily imply a recommendation or endorse the views expressed within them.

Accountability and legislative compliance

Sayfa Systems will take appropriate disciplinary measures to enforce privacy responsibilities of its employees. If Sayfa Systems contracts with external service providers to provide service support, Sayfa Systems will require them to conform to the Sayfa Systems Group privacy policy.

The Sayfa Systems Privacy Statement has been developed in accordance with relevant local and international privacy legislation. If it is believed that Sayfa Systems has not adhered to this Privacy Statement, please contact Sayfa Systems immediately on 1300 301 755 or email info@sayfa.com.au.